



AITKIN COUNTY BOARD OF COMMISSIONERS

December 19, 2023

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A **CALL TO ORDER**

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

1.B **PLEDGE OF ALLEGIANCE**

1.C **APPROVAL OF AGENDA**

Motion Approve the agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Michael Kearney
	Added Item 7F

1.D **Health & Human Services (see separate HHS Agenda)**

1.E **Citizens Public Comment - None**

2 **CONSENT AGENDA**

Motion Approve the Consent Agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Bret Sample

A) Correspondence File-

December 12, 2023 - December 18, 2023

B) Approve County Board Minutes-

December 12, 2023

C) Approve Electronic Funds Transfers

Total	\$243,374.88
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D) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 12-07-23

	General	State	Taxes	LLCC	Total
	\$1,406.85	\$89,558.76	\$1,526.32	\$41.45	\$92,533.38

E) Adopt Resolution-

LG220 Application for Exempt Gambling - Ducks Unlimited Garrison Wildlife

F) Adopt Resolution-

Reaffirm Change Funds

G) Adopt Resolution-

Electronic Funds Transfers

H) Adopt Resolution-

County Liquor Licenses 2024

I) Approve County Board Minutes-

COW 12-08-23

J) Approve Auditor Vouchers-

Sales/Use and Diesel Tax, November 2023

General	\$194.14	R&B	\$592.94	Trust	\$29.59	LLCC	\$141.71
Parks	\$49.48					Total	\$1,007.86

K) Approve Auditor Vouchers-

Property Tax Overpays 12-15-23

General	\$19.44	Taxes&Penalties	\$4,454.46			Total	\$4,473.90
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L) Adopt Resolution-

County On, Off and Sunday Sale Liquor License - Red Rock Bar & Grill

M) Adopt Resolution-

Appointment of Mail and Absentee Ballot Board

N) Approve-

Approve Job Re-evaluation (Child Support Specialist)

Regular Agenda

3A John Welle – County Engineer

Motion to:

Adopt Resolution - Award Contract 20241

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Michael Kearney
SECONDER:	Commissioner Bret Sample

3B John Welle – County Engineer

Motion to:

Adopt Resolution - Award Contract 20242

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska

3C John Welle – County Engineer

Motion to:

Adopt Resolution - Award Contract 20243

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Michael Kearney
SECONDER:	Commissioner Travis Leiviska

4A Jim Bright – Facilities Coordinator

Motion to:

Approve Boiler/Chiller Replacement

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Laurie Westerlund

5A Andrew Carlstrom – Environmental Services Director

Motion to:

Approve Expansion of McGregor Recycling Center

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Michael Kearney

6A Mike Dangers – County Assessor

Motion to:

Approve Individual Disaster Abatement and Credit - Parcel 24-1-085200

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Laurie Westerlund

7A Jessica Seibert – County Administrator

Motion to:

Adopt Resolution - 2024 Elected Officials Salaries

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Travis Leiviska

7B Jessica Seibert – County Administrator

Motion to:

Adopt Resolution - 2024 Commissioners Salaries

RESULT:	APPROVED (3 TO 2)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska
	Roll Call Vote - Commissioner Sample & Commissioner Kearney voted No

7C Jessica Seibert – County Administrator

Motion to:

Approve 2024 Budget Resolutions

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Michael Kearney
SECONDER:	Commissioner Travis Leiviska
	2024 Budget

Approve 2024 Budget Resolutions

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska
	2024 Levy

Approve 2024 Budget Resolutions

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Michael Kearney
	2024 Appropriations

Approve 2024 Budget Resolutions

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Travis Leiviska
	Fund Transfers 2024 Budget

Approve 2024 Budget Resolutions

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Michael Kearney
	2023 Reserve Funds

Approve 2024 Budget Resolutions

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Michael Kearney
	Fund Transfer to Long Lake Conservation Center

Approve 2024 Budget Resolutions

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Laurie Westerlund
	Fund Transfer to Support Survey/GIS

Approve 2024 Budget Resolutions

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Michael Kearney
	2024 Boat & Water Safety Agreement Budget

Approve 2024 Budget Resolutions

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska
	2024 ECRL Levy

Approve 2024 Budget Resolutions

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Michael Kearney
2024 Unorganized Townships

Approve 2024 Budget Resolutions

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska
2024 ACSW and Snake River Watershed Appropriations

Approve 2024 Budget Resolutions

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska
2023 Ditch Fund Budgets

Approve 2024 Budget Resolutions

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Michael Kearney
2024 Non-Levy Budgets

Approve 2024 Budget Resolutions

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Laurie Westerlund
County Ditch and County Development Transfers

Approve 2024 Budget Resolutions

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Travis Leiviska
Unorganized Road & Bridge Transfers

7D Jessica Seibert – County Administrator

Motion to:

Approve 5-Year Capital Plan

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Laurie Westerlund

7E Jessica Seibert – County Administrator

Informational Only

Administrator Updates

MACA Executive Committee, Chat GPT

8A Board of Commissioners

Informational Only

Board of Commissioners Committees

Lakes & Pines, Planning Commission, Brainerd 1 Watershed 1 Plan

9A Jessica Seibert – County Administrator

Motion to Close Meeting Under MN Statute 13D.03 Subd.1(b) Labor Negotiations

Motion made at 11: 09 a.m.

MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska

Motion to Reopen Meeting

Motion made at 12:21 p.m.

MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska

Motion to Adjourn

Motion made at 12:21 p.m.

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Travis Leiviska

Next Meeting: Tuesday, January 2, 2024

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert
County Administrator